



### **2017 Berkshire County Educator Externship Opportunities**

The *Berkshire County Regional Employment Board (BCREB)* is accepting applications for teacher externships relating to all educational fields of study in the K-12 and post-secondary systems. Selected participants will receive a **\$500** stipend for **15 hours** spent in an externship experience in partnership with local companies.

### **Limited opportunities are available throughout the 2016-2017 academic year!**

#### **Who may apply?**

Any Berkshire County educator representing any discipline may apply for an externship. *The BCREB highly encourages teachers' representative of Science, Technology, Engineering, Arts & Math (STEAM) fields to consider participating.*

#### **What is an externship and why participate in one?**

Externships are opportunities for educators to engage themselves within the business community to learn about industry-specific skills and discover real-world applications related to their curriculum. By participating in an externship, educators are able to enrich their curriculum with learned foundational and industry-specific skills required for success in the 21<sup>st</sup> Century workplace and understand the importance of career readiness activities for youth.

#### **Where can externships take place?**

Externship experiences can take place at any small business or large company located within Berkshire County that is able to provide a work experience that will positively impact an educator's knowledge of his/her field.

#### **When can the externship experience happen?**

Externships can occur anytime (school vacations, after-school, etc.) between **November 1, 2016 – June 1, 2017**.

#### **What do educators have to do after completing the externship?**

After the completion of an externship, participating educators are required to incorporate what they have learned into a lesson plan(s) that will be implemented as part of their classroom curriculum. Upon receiving their externship stipend, participating educators will be required to submit this lesson plan and/or unit plan and a final report to the Berkshire County Regional Employment Board.

#### **How do I apply to participate? What is the deadline for submitting an application?**

Interested educators can complete the Externship application package that can be found in the *What's New Section* on the BCREB website at [www.bcreb.com](http://www.bcreb.com).

#### **Who decides which externships are funded?**

Selection will take place on an ongoing basis on behalf of BCREB staff and Youth Council members. Awardees will be notified within three weeks of submitting their applications.

#### **Externship examples – A wealth of possibilities!!**

- *A high school science teacher spends 15 hours with an architectural firm learning the application of current programs and software to incorporate their use and practice within her pre-engineering high school course.*
- *A metal fabrication teacher conducts 15 hours of observation studying the operations, machinery and technical programs used within a muffler manufacturing plant to research the latest industry standards and update school-based curriculum to match these standards.*
- *A 3<sup>rd</sup> grade teacher works with a local biotechnology company to master the basics of cell study and development to bring the experiential world of science to students in addition to what is presented in their textbooks.*



For additional information, please contact Heather Shogry-Williams, BCREB Youth Director at (413) 442-7177 x151 / [youth@berkshirereb.org](mailto:youth@berkshirereb.org)

**Instructions:** When application is complete (be sure to include Scope of Service), please send original application to BCREB, 66 Allen Street, Pittsfield MA 01201. Awardees will be notified within a week of submitting their applications.

**Questions?** Contact: Heather Shogry-Williams, Youth Director, at 413-442-7177 x151 or [youth@berkshirereb.org](mailto:youth@berkshirereb.org). ***If you need additional pages to complete the questions, please attach and initial them.*** The BCREB is an EOE agency.

**Name:** \_\_\_\_\_ **School:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
Street/Post Office Box City State Zip Code  
**Telephone:** \_\_\_\_\_ **School Telephone:** \_\_\_\_\_  
**Fax:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

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**Please answer the following questions:**

**1.) Why do you want to participate in an educator externship experience?**

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**2.) What subject(s) do you teach? What level (elementary, middle, high school, post secondary)?** \_\_\_\_\_

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**3.) What types of employers interest you for an externship experience and why?** \_\_\_\_\_

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\_\_\_\_\_

**4.) How do you plan to reach out and connect with an employer(s) for participation in your intended externship experience?**

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\_\_\_\_\_  
\_\_\_\_\_

**5.) Have you participated in an externship experience in the past? If so, please describe it and the outcomes of participating in it.** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



**BCREB Teacher Externship Application**  
**SCOPE OF SERVICE**

*This Scope of Service will provide guidance and instruction to ensure that all regulatory and programmatic requirements of partners are understood and included in the contract. **If you need additional pages to complete the questions, please attach and initial them.***

NAME: \_\_\_\_\_

**Please outline the employer(s) you plan to reach out to and conduct your externship experience with and when you will conduct your 15 hours (indicate days, times, etc.):**  
*Experiences can take place anytime between November 1, 2016 – June 1, 2017*

**Please list the specific activities/services that you are intending to learn/experience throughout the externship:**

**Please explain how the information gained will be integrated into your curriculum:**

**Please explain how you envision building a relationship with this employer(s) to initiate and/or expand career, awareness, exploration and work-based-learning opportunities for students:**

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_