



CENTRAL BERKSHIRE REGIONAL SCHOOL DISTRICT

WAHCONAH REGIONAL HIGH SCHOOL

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RESPONSIBLE USE POLICY, GRADES 9-12

Using Technology in School

Central Berkshire Regional School District (CBRSD) provides a wide range of technology resources for student use. These technology resources are to be used only for educational purposes. This agreement outlines appropriate use and prohibited activities when using all technology resources and electronic devices as defined by school administrators. Every student is expected to follow all of the rules and conditions listed, as well as those given verbally by CBRSD teachers and administrators, and to demonstrate good citizenship and ethical behavior at all times.

Use of the CBRSD network and email is a privilege, not a right. School network and email accounts are owned by CBRSD and are not private. CBRSD has the right to access that information at any time. CBRSD administrators will deem what conduct is inappropriate use if such conduct is not specified in this agreement.

CBRSD uses a filtering system to track and monitor all computer and Internet use on the network. Certain online conduct (including, but not limited to criminal acts, libel, and copyright infringement) may constitute a violation of federal and/or state criminal laws relating to cyber crimes. All CBRSD users will use technology in a manner that complies with laws of the United States and the State of Massachusetts.

Responsible Use Policy (RUP) RULES

1. I AM RESPONSIBLE FOR MY COMPUTER ACCOUNT AND EMAIL ACCOUNT.

I understand that passwords are private and that I should not share my password with anyone. I understand that I am responsible for all activities done through my account. I will not allow others to use my account name and password, or try to use that of others. I understand that I will be in violation of the law if I attempt to electronically capture another person's password. I understand that it is important to log off the computer at the end of every session so another user cannot use my password.

2. I AM RESPONSIBLE FOR BEING KIND, RESPECTFUL AND HONEST AT ALL TIMES.

I will use appropriate language (as determined by a school administrator) in all my online writing and posting. I will be respectful in all my digital communications (including email, blogs, chats, discussions boards, social media, etc.), not posting or sending hateful or harassing messages, discriminatory or derogatory remarks, or engaging in any other antisocial behaviors while in or out of school. I understand that impersonating, spoofing, or pretending to be someone else is forbidden. This includes, but is not limited to, sending out email, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else's name.

The Central Berkshire Regional School District does not discriminate on the basis of race, religion, color, age, gender, national origin, disability, homelessness, sexual orientation, gender identity or veteran status. Equal Opportunity Employer.

3. I AM RESPONSIBLE FOR USING THE CBRSD NETWORK AND TECHNOLOGY RESOURCES APPROPRIATELY.

I will not search, retrieve, save, circulate or display inappropriate or offensive material. I will not search, retrieve, save or circulate images or information about weapons unless authorized by a school administrator/teacher as part of a school assignment. I understand the use of the CBRSD network for illegal or commercial activities is prohibited. I understand that what I do on social networking websites should not negatively impact the school learning environment and/or my fellow students, teachers and administrators.

4. I AM RESPONSIBLE FOR PROTECTING THE SECURITY OF THE CBRSD NETWORK.

I will not attempt to bypass security settings or Internet filters, or interfere with the operation of the network by installing illegal software including file sharing, shareware, or freeware on school computers.

5. I AM RESPONSIBLE FOR PROTECTING SCHOOL PROPERTY.

I understand that vandalism is prohibited. This includes but is not limited to accessing, modifying, or destroying equipment, programs, files, or settings on any technology equipment or resources.

6. I AM RESPONSIBLE FOR ANY ELECTRONIC DEVICES I BRING TO SCHOOL.

I understand that during instructional times, these devices are to be used at the discretion of the teacher. I understand that I am responsible for the security, maintenance, and upkeep of any personally owned device.

7. I AM RESPONSIBLE FOR RESPECTING OTHER PEOPLE'S PROPERTY ONLINE.

I will obey copyright laws. I will not plagiarize or use other's work without proper citation and permission. I will not illegally download materials protected by copyright including, but not limited to, music and movies.

8. I AM RESPONSIBLE FOR FOLLOWING SCHOOL RULES WHENEVER I PUBLISH ANYTHING ONLINE.

I will follow all guidelines set forth by CBRSD and/or my teachers when publishing schoolwork anywhere online. I understand that it is unsafe to post any personal information about myself, including but not limited to my name, address, phone number or school. I will not post photos of students with their first and last names on any online site, including but not limited to blogs, wikis, and discussions forums.